



Evergreen Theatre Venue Information Sheet

GENERAL INFORMATION:	
Venue	The Evergreen Theatre is part of the Powell River Recreation Complex owned by the City of Powell River and operated under the Department of Parks, Recreation and Culture.
Location	5001 Joyce Ave Phone: 604-485-2891 / Fax: 604-485-2162 Powell River, BC V8A 5R2
Total Capacity	Two theatre configurations are available: <ul style="list-style-type: none"> • 259 Seats (Compact Theatre) • 709 Seats (Extended Theatre) • 5 Wheelchair accessible seating locations • 2 full-service dressing rooms and Green room are located on level below the stage area
Booking Procedures	For rental inquiries, please contact our Facility Booking Clerk at 604-485-8909 or bookings@powellriver.ca .
Rental Rates	Rental rates are determined by the Parks, Recreation and Culture Fees and Charges Bylaw. Please contact the Facility Booking Clerk for a theatre cost estimate.
SERVICES:	
Ticketing	The Recreation Complex can provide ticket sales services for your event. Ticket printing services are not available currently. Fees for ticket sales services are determined by the Parks, Recreation and Culture Fees and Charges Bylaw. Box Office Hours at the Recreation Complex are: <ul style="list-style-type: none"> • Monday – Friday: 8:00am – 9:00pm • Saturday & Sunday: 8:00am – 8:00pm • Statutory Holidays: Closed
Technical Requirements	Use of the in-house Theatre Technician for sound and lighting is required for all performances and rehearsals. Please confirm with the Facility Booking Clerk the technical and staffing requirements for performances at time of booking.
Front of House	The Evergreen Theatre provides Front of House services for your event including ticket sales, ticket taking and ushering. Please contact the Facility Booking Clerk for more information.
Marketing	Events using our box office services will be posted on the Powell River Parks, Recreation & Culture website in the Evergreen Theatre section. All event organizers are welcome to provide maximum 2 posters to be displayed in the Recreation Complex. Poster size are limited to 8 1/2 x 11 or 11 x 17 in.

STAGE INFORMATION													
Stage Type	Proscenium Thrust Proscenium opening width: 10.94m and height 4.64m Curtain Line to Down Stage Apron: 3.8m Curtain Line to Upstage Wall: 12.3m												
Crossover	Behind Cyclorama and Understage												
Fly System	Five Jammer Heavy Duty Winches/Manual <table border="0"> <thead> <tr> <th>Occupied Lines</th> <th>Maximum Weight</th> </tr> </thead> <tbody> <tr> <td>1st Electrics</td> <td>2000lbs</td> </tr> <tr> <td>Film Screen</td> <td>1000lbs</td> </tr> <tr> <td>2nd Electrics</td> <td>2000lbs</td> </tr> <tr> <td>3rd Electrics</td> <td>2000lbs</td> </tr> <tr> <td>Cyclorama</td> <td>1000lbs</td> </tr> </tbody> </table>	Occupied Lines	Maximum Weight	1 st Electrics	2000lbs	Film Screen	1000lbs	2 nd Electrics	2000lbs	3 rd Electrics	2000lbs	Cyclorama	1000lbs
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2 nd Electrics	2000lbs												
3 rd Electrics	2000lbs												
Cyclorama	1000lbs												
Draperies	Main Curtain Electric (one speed) – Colour: Velvet Red Four legs (black) Two borders (black) One back traveler - 5.65m upstage of curtain (black)												
Cyclorama	One cyclorama located 7.0m upstage of curtain line												
AUDIO INFORMATION:													
Mixer	Allen and Heath Qu-24												
Speakers Installed	6 mains, 2 subs												
Speakers Portable	4 powered												
Monitor Wedges	4 passive												
Snake	24 in, 12 out												
DI's	1 Radial J48, 1 Radial Pro D2												
Microphones	5 SM48 6 SM47 1 Beta 52a 2 B58 (SLCD24D)												
Intercom	5 Eartec Ultralite Headsets												
LIGHTING:													
Console	ETC Element 2												
Tops	13 Fuze Par Z175												
Fronts	16 Color Source Spots												
Tips	6 Color Source Spots												
Cyclorama	7 Color Source Cyc												
Follow	1 Chauvet 120 ST												

MISCELLANEOUS:	
Acoustic Shells	8 Portable Units
Choral Risers	5 Sections of 3 step risers
Music Stands	40 Black 1 Conductor
Orchestra Chairs	40 Black
Mic Stands	5 base plate single post 5 tripod with booms
Hazer	1 Chauvet Hurricane 1 DX
Piano	1 Kawai Grand (fee applicable)
Drum Risers/Staging	18 -4'x8'x 6" sections extendable 24" to 48" high
Film Screen	1 Business (Electric) Width: 5.50m
Extra Power	1 – Epson Powerlite 1288 100 amp 3 phase bare wire tie in Also Stove Plug Location – stage right
Film Projector	1 Epson Powerlite 1288
LOADING INFORMATION:	
Loading Facilitating	Clear Width: 3.10m Clear Height: 3.70 m Loading door is accessible for tractor trailer and located at stage level (stage left). Parking available for trucks and buses.